



# **BUSHBUCKRIDGE**

## **LOCAL MUNICIPALITY**

### **ASSET MANAGEMENT POLICY**

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## **Background**

- 1.1** Property, plant and Equipment as constructed and properly managed by Bushbuckridge local municipality, ensures the following:-
  - 1.1.1** Sustainable service delivery,
  - 1.1.2** Improvement of the living conditions of residents of Bushbuckridge,
  - 1.1.3** Providing a safe and healthy living environment.
- 1.2** Bushbuckridge Local municipality plays a stewardship role in ensuring that assets that belong to the community are adequately safeguarded to ensure proper service delivery.
- 1.3** Statutory provisions are being implemented to protect public property against arbitrary and inappropriate management or disposal of BLM assets.
- 1.4** Accounting standards as promulgated by the Accounting Standard Board and other regulatory frameworks are being adhered to, to ensure sound financial recording of information related to Property Plant and Equipment.

## **2. Objectives of the Asset management Policy**

- 2.1** To ensure that all responsible parties are aware of their roles and responsibilities regarding assets of the municipality,
- 2.2** To set out accounting treatment for assets acquired and used by the municipality,
- 2.3** To prescribe the administrative guidelines and internal control procedures to be followed by persons in control of municipal assets with regard to proper management thereof.

### **3. Definitions**

- 3.1 An Asset** - means a resource that is controlled by Bushbuckridge Local Municipality,
- 3.2** Acquired as a result of past event,
- 3.3** From which future economic benefits or service potential will flow to the municipality.
- 3.4 Carrying amount** – is the amount at which an asset is included in the statement of financial position after deducting any accumulated depreciation and accumulated impairment thereon.
- 3.4.1 Capitalization** – is the recognition of an asset in the Fixed Asset Register with its historical financial cost in accordance with GRAP.
- 3.5 Component** – is a part of an asset with a significantly different useful life and significant cost in relation to the rest of the main (parent) asset. The components will be separately accounted for and treated separately for depreciation, recognition and derecognition purposes., but a parent-child relationship with the main asset will be maintained.
- 3.6 Cost** – is an amount of cash or cash equivalents paid or the fair value of or other consideration given to acquire an asset, at the time of its acquisition or construction.
- 3.7 Community assets** – are assets with a physical structure (libraries, sports fields, parks) which utilization contribute to the well-being of the community.
- 3.8 Contributed asset** – an asset received by the municipality in the form of a donation.
- 3.9 Depreciation** – is a systematic allocation of the depreciable amount of an asset over its useful life.
- 3.10 Depreciable amount** – is the cost of an asset less its anticipated residual value.
- 3.11 Depreciated replacement cost** – is a measure of the current value of an asset based on its current replacement cost less an allowance for deterioration of the condition to date.
- 3.12 Economic Useful life** – is the period over which an asset is expected to yield economic benefits or service potential to the municipality community
- 3.13 Enhancement/Rehabilitation** – is an improvement or augmentation of an existing asset (including separately depreciable parts) beyond its originally recognised service potential. The enhancement will either be on the useful life, capacity, quality, and functionality of an asset.
- 3.14 Fair value** – is the amount for which an asset could be exchanged between knowledgeable willing parties in an arm's length transaction.

**3.15 Heritage assets** – are assets that have a cultural, environmental, historical significance that are held indefinitely for the benefit of present and future generations. (Recreational parks used for leisure)

**3.16 Investment property** – is land or building or part of a building or both held by the owner to earn rentals or capital appreciation.

**3.17 Infrastructure assets** which are defined as assets that usually display some or all the following characteristics:

**3.17.1** they are part of a system or network;

**3.17.2** they are specialised in nature and do not have alternative uses;

**3.17.3** they are immovable and they may be subject to constraints on disposal.

**3.18 Impairment** – means a determined loss in future economic benefits or service potential of an asset , over and above the systematic recognition of the loss of the asset's future economic benefits or service potential through depreciation.

**3.19 Property, plant and equipment** – are tangible, identifiable assets that are held for:- Use in the production of goods and services;

**3.19.1** Rental to others;

**3.19.2** Administrative purposes; and

**3.19.3** Are expected to be used for more than one year.

**3.20 Recognition** – is the process by which expenditure of a capital nature is included in the Fixed Asset Register.

**3.21 Remaining Useful Life** - the time remaining until an asset cease to provide the required service level or economic usefulness.

**3.22 Residual Value** – the estimated amount that the municipality would obtain for an asset at the end of its useful life after deducting the expected cost of disposal if the asset was already of the age and condition expected at the end of its useful life.

#### **4 Statutory and regulatory framework.**

**4.13** This policy must comply with all relevant legislation requirements including:-

**4.13.1** The constitution of the Republic of South Africa, 1996

**4.13.2** Municipal Systems act, 2000

**4.13.3** Municipal Finance Management Act, 56 of 2003

- 4.14** The policy will be updated whenever legislative or accounting standard amendments significantly change the requirements pertaining to asset management in general and the administration of council assets.

## **5 Responsibilities**

**5.13.1** The municipal manager or duly delegated representative is responsible for the management of the assets of the municipality, including the safeguarding and maintenance of those assets by ensuring that:-

- 5.13.1.1** The municipality has and maintains a management, accounting and information system that accounts for the asset of the municipality.
- 5.13.1.2** An asset management committee is established, through which all asset processes and procedures are implemented.
- 5.13.1.3** The municipality's asset are valued in accordance with the standards of GRAP;
- 5.13.1.4** That senior managers and their teams comply with the policy.

**5.13.2** The chief Financial Officer or his/her delegate is designated as the municipality's Asset Co-ordinator and as a result, the Budget and Treasury office is responsible for ensuring that:-

- 5.13.2.1** A fixed asset register is maintained,
- 5.13.2.2** Ensure that an appropriate system of financial management and internal control are established and carried out diligently,
- 5.13.2.3** The financial and other resources of the municipality are utilized effectively, efficiently, economically and transparently.
- 5.13.2.4** Any unauthorized, irregular, fruitless or wasteful expenditure and losses resulting from negligent conduct are prevented,
- 5.13.2.5** Provide the Auditor General South Africa or his personnel, on request, with the financial records relating to assets as recorded in the Fixed Assets Register.

**5.14 Asset Management Committee shall:-**

- 5.14.1** Maintain an accurate and up to date record of information on municipal assets by end user departments,
- 5.14.2** To ensure information on municipal assets (Newly Acquired Assets) is shared with the Budget and Treasury (Finance) to ensure completeness of information in the preparation of Annual Financial Statements,
- 5.14.3** Compile an accurate and up to date list of municipal assets that have been assessed not to have any service potential and share with the Budget and Treasury after obtaining council resolution for write off or disposal,
- 5.14.4** Assist with responding to finding raised by the AGSA or matter in their area of operation during the financial year audit.

**5.15 ALL Council employees shall:-**

- 5.15.1** Ensure that assets assigned to them are utilized effectively, efficiently, economically and transparently,
- 5.15.2** Assets of the municipality are not used for private gain,
- 5.15.3** Notify the asset management unit of all obsolete, damaged and stolen assets WITHOUT ANY DELAY,
- 5.15.4** Safeguard assets allocated to them and notify the asset management unit of any pending movement and disappearance of bar codes and ensure an asset transfer form is completed upon asset movement.

**5.16 The Human Resources Unit shall:-**

- 5.16.1** Ensure that on termination of service, the asset management unit is notified so as to check asset allocated to the employee,
- 5.16.2** No monies are paid out to the staff on termination prior to receiving confirmation on return of assets from the asset management unit.

## **5.17 Responsibilities of other departments**

**The asset management unit must be notified of the following, by other departments within the municipality:-**

- 5.17.1 Any donations received during a particular financial year,**
- 5.17.2 Additions or Improvements to existing assets,**
- 5.17.3 Loss or damage to existing assets (in the form of a report)**
- 5.17.4 Termination of employment**
- 5.17.5 Sale of municipal land**
- 5.17.6 Notify the asset management unit of any privately owned movable assets in all municipal offices.**

## **6 Accounting for assets**

### **6.13 Recognition of an asset**

**An asset shall be recognised as an asset if:-**

- 6.13.1 it meets the definition of an asset and PPE,**
- 6.13.2 The cost or fair value of the item can be measured reliably.**

### **6.14 Measurement at recognition**

- 6.14.1 An item of asset that qualifies for recognition as an asset shall be measured at cost,**
- 6.14.2 Where an asset is acquired at no cost or for a nominal amount, its cost is its fair value as at the date of acquisition.**

### **6.15 Measurement after recognition**

- 6.15.1 After recognition as an asset, an item of PPE shall be carried at cost less any accumulated depreciation and any impairment losses,**
- 6.15.2 Separately record each part of an item of PPE with a cost and lifespan significant and different in relation to the total cost of the asset,**
- 6.15.3 Depreciation of an asset begins when it is available for use,**
- 6.15.4 Depreciation ceases when the asset is derecognised,**
- 6.15.5 Depreciation of an asset is determined after deducting residual value.**

## **6.16 Review if useful life, depreciation method and residual value(s)**

**6.16.1** The useful life, depreciation method and the residual value applied to an asset shall be reviewed when necessary and if there has been any significant change in the expected patterns of the consumption of the future economic benefits, service potential embodied in the assets.

**6.16.2** The method, useful life and residual value shall be changed to reflect the changed patterns

**6.16.3** Such a change shall be accounted for in line with prescript of applicable Generally Recognized Accounting Practice.

## **7 Disposal of Property Plant and Equipment.**

**7.13** The municipality may not transfer ownership as a result of a sale or other transaction or otherwise permanently dispose on a non-current asset needed to provide minimum level of basic municipal services,

**7.14** Has decided on reasonable grounds that the asset is not needed to provide the minimum level of basic municipal service,

**7.15** In terms of movable assets, all municipal logos or branding should be permanently removed before transfer of ownership is finalized,

**7.16** The disposal of property, plant and equipment shall be fair, equitable, transparent, competitive and cost effective and comply with the prescribed regulatory framework for supply chain management.

## **8 Contents of the Fixed Asset Register**

**8.1** A brief but identifiable description of each asset,

**8.2** Classification of each asset,

**8.3** The date on which the asset was acquired for use,

**8.4** The location of the assets,

**8.5** The name of the end user department,

**8.6** The asset owner or responsible employee,

**8.7** The title deed number in the case of buildings,

- 8.8** The erf number in the case of municipal land,
- 8.9** The unique identification number,
- 8.10** The original cost or fair value in no cost is available,
- 8.11** The accumulated depreciation to date,
- 8.12** The carrying value of the asset,
- 8.13** Impairment losses if any,
- 8.14** The date on which the asset is disposed,
- 8.15** The residual value of each asset, where applicable.

## **9 Maintenance**

### **9.1 Maintenance strategy**

Expenditure related to repairs and maintenance of property, plant and equipment are made to restore or maintain the future economic benefits or service potential that the municipality can expect from the asset.

Each department must develop a maintenance strategy that will ensure that the municipality's assets are maintained at an adequate operational level or standard by ensuring that all statutory, technical, and operational objectives are achieved.

The strategy must ensure that tangible assets under the custody and control of the relevant directors are properly maintained and repaired so that the possible maximum useful lives are realized.

### **9.2 Subsequent expenditure**

Subsequent expenditure relating to property, plant and equipment is capitalized if it is probable that future economic benefits or potential service delivery of the asset is enhanced in excess of the originally assessed standard of performance.

If expenditure only restores the originally assessed standard of performance, then it is regarded as repairs and should be expensed.

The following matrix will assist in distinguishing capital expenditure from maintenance expenditure.

| <b>Capital expenditure</b>  | <b>Maintenance expenditure</b>  |
|---|---|
| Acquiring a new asset.  | Restoring an asset so that it can continue to be used for its original purpose                      |
| Replacing an asset  | Maintaining an asset so that it can be used for a <b>PERIOD</b> for which it was initially intended |
| Enhancing an existing asset so that its use is expanded                           |   |
| Further developing an existing asset so that its original useful life is extended |   |

## **10 SAFEGUARING OF ASSETS**

### **10.1 Custody and security**

- 10.1.1 All barcoded assets shall be tracked by physical location in the Fixed Asset Register.
- 10.1.2 A physical asset verification of movable assets shall be performed quarterly by asset management personnel.
- 10.1.3 It is the responsibility of Departments, through the office of the director, to report stolen or damaged property to the Budget and Treasury office.

### **10.2 Loss of asset**

- 10.2.1 All assets lost, stolen or damaged must be reported to the **budget and treasury department** and also be reported to the **SAPS** and council's **internal security** within 48 hours of the occurrence of the incident.
- 10.2.2 Loss through negligence on the part of the employee will result in the value of the asset as reflected in the Fixed Asset Register being recovered at net book value from the employee's remuneration.
- 10.2.3 If it can be proven that there was a lapse in the internal security measures to safeguard municipal assets, accountability to replace the lost asset will rest with the respective company.

## SUMMARY OF USEFUL LIVES – BUSHBUCKRIDGE LOCAL MUNICIPALITY

Roots are

| No. | CODE   | CATEGORY                                       | CLASS                 | DESCRIPTION    | CONSOLIDATED/COMBINED DESCRIPTION   | ERV | ELU       |
|-----|--------|--|-----------------------|----------------|---|-----|-----------|
| 1   | RSW000 | Roads and storm-water(Roads) (Not Regravelled) | Roads and storm-water | Pavements      | Roads and storm-water - Pavements - Gravel surface (Not Maintained)               | 0   | Unlimited |
| 2   | RSW001 | Roads and storm-water                          | Roads and storm-water | Pavements      | Roads and storm-water - Pavements - Bituminous surface-thick                      | 0   | 12        |
| 3   | RSW002 | Roads and storm-water                          | Roads and storm-water | Pavements      | Roads and storm-water - Pavements - Bituminous surface- medium                    | 0   | 9         |
| 4   | RSW003 | Roads and storm-water                          | Roads and storm-water | Pavements      | Roads and storm-water - Pavements - Bituminous surface- thin                      | 0   | 5         |
| 5   | RSW004 | Roads and storm-water                          | Roads and storm-water | Pavements      | Roads and storm-water - Pavements - Gravel surface (Maintained)                   | 0   | 3         |
| 6   | RSW005 | Roads and storm-water                          | Roads and storm-water | Pavements      | Roads and storm-water - Pavements - Concrete/ block surface                       | 0   | 20        |
| 7   | RSW006 | Roads and storm-water                          | Roads and storm-water | Pavements      | Roads and storm-water - Pavements - Structural layers-paved arterial/distributors | 0   | 30        |
| 8   | RSW007 | Roads and storm-water                          | Roads and storm-water | Pavements      | Roads and storm-water - Pavements - Structural layers-paved collectors            | 0   | 50        |
| 9   | RSW008 | Roads and storm-water                          | Roads and storm-water | Pavements      | Roads and storm-water - Pavements - Structural layers-paved access roads          | 0   | 80        |
| 10  | RSW009 | Roads and storm-water                          | Roads and storm-water | Earthworks     | Roads and storm-water - Earthworks - Cut and fill earthworks                      | 0   | 100       |
| 11  | RSW010 | Roads and storm-water                          | Roads and storm-water | Road drainage  | Roads and storm-water - Road drainage - Kerbs-Aterial/Distributor                 | 0   | 20        |
| 12  | RSW011 | Roads and storm-water                          | Roads and storm-water | Road drainage  | Roads and storm-water - Road drainage - Kerbs-Collectors/Access                   | 0   | 50        |
| 13  | RSW012 | Roads and storm-water                          | Roads and storm-water | Road drainage  | Roads and storm-water - Road drainage - Kerb Inlets                               | 0   | 20        |
| 14  | RSW013 | Roads and storm-water                          | Roads and storm-water | Road drainage  | Roads and storm-water - Road drainage - Lined open drain                          | 0   | 50        |
| 15  | RSW014 | Roads and storm-water                          | Roads and storm-water | Road Furniture | Roads and storm-water - Road Furniture - Guard Rail                               | 0   | 15        |
| 16  | RSW015 | Roads and storm-water                          | Roads and storm-water | Road Furniture | Roads and storm-water - Road Furniture - Commuter Shelter                         | 0   | 15        |
| 17  | RSW016 | Roads and storm-water                          | Roads and storm-water | Road Furniture | Roads and storm-water - Road Furniture - Road Marking                             | 0   | 5         |
| 18  | RSW017 | Roads and storm-water                          | Roads and storm-water | Road Furniture | Roads and storm-water - Road Furniture - Mini roundabout                          | 0   | 20        |
| 19  | RSW018 | Roads and storm-water                          | Roads and storm-water | Road Furniture | Roads and storm-water - Road Furniture - Speed Hump                               | 0   | 20        |
| 20  | RSW019 | Roads and storm-water                          | Roads and storm-water | Road Furniture | Roads and storm-water - Road Furniture - Traffic Island                           | 0   | 20        |
| 21  | RSW020 | Roads and storm-water                          | Roads and storm-water | Road Furniture | Roads and storm-water - Road Furniture - Footpaths                                | 0   | 20        |
| 22  | RSW021 | Roads and storm-water                          | Roads and storm-water | Road Furniture | Roads and storm-water - Road Furniture - Street Signs                             | 0   | 20        |
| 23  | RSW022 | Roads and storm-water                          | Roads and storm-water | Road Furniture | Roads and storm-water - Road Furniture - Traffic Signs                            | 0   | 7         |
| 24  | RSW023 | Roads and storm-water                          | Roads and storm-water | Road Furniture | Roads and storm-water - Road Furniture - Traffic signal                           | 0   | 15        |
| 25  | RSW024 | Roads and storm-water                          | Roads and storm-water | Bridges        | Roads and storm-water - Bridges - Super-structure                                 | 0   | 100       |
| 26  | RSW025 | Roads and storm-water                          | Roads and storm-water | Bridges        | Roads and storm-water - Bridges - Sub-structure                                   | 0   | 100       |
| 27  | RSW026 | Roads and storm-water                          | Roads and storm-water | Bridges        | Roads and storm-water - Bridges - Side barrier                                    | 0   | 60        |
| 28  | RSW027 | Roads and storm-water                          | Roads and storm-water | Bridges        | Roads and storm-water - Bridges - Abutment  | 0   | 100       |

| No. | CODE   | CATEGORY              | CLASS                 | DESCRIPTION            | consolidated/combined description                             | ERV | EUL |
|-----|--------|-----------------------|-----------------------|------------------------|---|-----|-----|
| 29  | RSW028 | Roads and storm-water | Roads and storm-water | Culverts               | Roads and storm-water - Culverts - Major Culvert              | 0   | 60  |
| 30  | RSW029 | Roads and storm-water | Roads and storm-water | Retaining Walls        | Roads and storm-water - Retaining Walls - Anchored wall       | 0   | 50  |
| 31  | RSW030 | Roads and storm-water | Roads and storm-water | Retaining Walls        | Roads and storm-water - Retaining Walls - Retaining wall      | 0   | 60  |
| 32  | RSW031 | Roads and storm-water | Roads and storm-water | Storm-water Conveyance | Roads and storm-water - Storm-water Conveyance - Canal lining | 0   | 50  |
| 33  | RSW032 | Roads and storm-water | Roads and storm-water | Storm-water Conveyance | Roads and storm-water - Storm-water Conveyance - Gabions      | 0   | 50  |
| 34  | RSW033 | Roads and storm-water | Roads and storm-water | Storm-water Conveyance | Roads and storm-water - Storm-water Conveyance - Rip rap      | 0   | 20  |
| 35  | PLT001 | Other Infrastructure  | Plants                | Mechanical plant       | Plants - Mechanical plant - Pump                              | 0   | 15  |
| 36  | PLT002 | Other Infrastructure  | Plants                | Mechanical plant       | Plants - Mechanical plant - Engine                            | 0   | 15  |
| 37  | PLT003 | Other Infrastructure  | Plants                | Mechanical plant       | Plants - Mechanical plant - Dozer                             | 0   | 15  |
| 38  | PLT004 | Other Infrastructure  | Plants                | Mechanical plant       | Plants - Mechanical plant - Generator                         | 0   | 20  |
| 39  | PLT005 | Other Infrastructure  | Plants                | Mechanical plant       | Plants - Mechanical plant - Waste compactor                   | 0   | 15  |
| 40  | PLT006 | Other Infrastructure  | Plants                | Mechanical plant       | Plants - Mechanical plant - Weightbridge                      | 0   | 15  |
| 41  | PLT007 | Other Infrastructure  | Plants                | Mechanical plant       | Plants - Mechanical plant - Gas monitoring equipment          | 0   | 15  |
| 42  | PLT008 | Other Infrastructure  | Plants                | Mechanical plant       | Plants - Mechanical plant - Baler                             | 0   | 15  |
| 43  | PLT009 | Other Infrastructure  | Plants                | Electrical plant       | Plants - Electrical plant - Motor                             | 0   | 15  |
| 44  | PLT010 | Other Infrastructure  | Plants                | Electrical plant       | Plants - Electrical plant - Telemetry                         | 0   | 15  |
| 45  | PLT011 | Other Infrastructure  | Plants                | Electrical plant       | Plants - Electrical plant - Control panel                     | 0   | 30  |
| 46  | PLT012 | Other Infrastructure  | Plants                | Electrical plant       | Plants - Electrical plant - Isolator                          | 0   | 30  |
| 47  | PLT013 | Other Infrastructure  | Plants                | Electrical plant       | Plants - Electrical plant - Power factor equipment            | 0   | 30  |
| 48  | STR001 | Other Infrastructure  | Structures            | Civil Structure        | Structures - Civil Structure - Mild Steel structure           | 0   | 30  |
| 49  | STR002 | Other Infrastructure  | Structures            | Civil Structure        | Structures - Civil Structure - Timber structure               | 0   | 15  |
| 50  | STR003 | Other Infrastructure  | Structures            | Civil Structure        | Structures - Civil Structure - Masonry structure              | 0   | 30  |
| 51  | STR004 | Other Infrastructure  | Structures            | Civil Structure        | Structures - Civil Structure - Concrete structure             | 0   | 50  |
| 52  | STR005 | Other Infrastructure  | Structures            | Civil Structure        | Structures - Civil Structure - Earth fill dam wall            | 0   | 80  |
| 53  | STR006 | Other Infrastructure  | Structures            | Civil Structure        | Structures - Civil Structure - Rock fill dam wall             | 0   | 150 |
| 54  | STR007 | Other Infrastructure  | Structures            | Civil Structure        | Structures - Civil Structure - Roll Crete dam wall            | 0   | 200 |
| 55  | STR008 | Other Infrastructure  | Structures            | Civil Structure        | Structures - Civil Structure - Filter media                   | 0   | 20  |
| 56  | STR009 | Other Infrastructure  | Structures            | Civil Structure        | Structures - Civil Structure - Tank - plastic                 | 0   | 15  |
| 57  | STR010 | Other Infrastructure  | Structures            | Civil Structure        | Structures - Civil Structure - Tank - steel                   | 0   | 30  |
| 58  | STR011 | Other Infrastructure  | Structures            | Civil Structure        | Structures - Civil Structure - Tank - concrete                | 0   | 50  |

| No. | CODE   | CATEGORY                  | CLASS         | DESCRIPTION     | CONSOLIDATED COMBINED DESCRIPTION                                     | ERV | EUL |
|-----|--------|---------------------------|---------------|-----------------|---|-----|-----|
| 59  | STR012 | Other Infrastructure      | Structures    | Civil Structure | Structures - Civil Structure - Landfill lining                        | 0   | 50  |
| 60  | STR013 | Other Infrastructure      | Structures    | Civil Structure | Structures - Civil Structure - Mild steel fittings                    | 0   | 20  |
| 61  | STR014 | Other Infrastructure      | Structures    | Civil Structure | Structures - Civil Structure - Stainless steel fittings               | 0   | 40  |
| 62  | STR015 | Other Infrastructure      | Structures    | Civil Structure | Structures - Civil Structure - Borehole well & lining                 | 0   | 30  |
| 63  | PPS001 | Water and Sanitation      | Pipes         | Pipe-work       | Pipes - Pipe-work - UPVC pipe   | 0   | 60  |
| 64  | PPS002 | Water and Sanitation      | Pipes         | Pipe-work       | Pipes - Pipe-work - Steel pipe  | 0   | 80  |
| 65  | PPS003 | Water and Sanitation      | Pipes         | Pipe-work       | Pipes - Pipe-work - HDPE pipe   | 0   | 80  |
| 66  | PPS004 | Water and Sanitation      | Pipes         | Pipe-work       | Pipes - Pipe-work - Clay  | 0   | 100 |
| 67  | PPS005 | Water and Sanitation      | Pipes         | Pipe-work       | Pipes - Pipe-work - Concrete  | 0   | 40  |
| 68  | PPS006 | Water and Sanitation      | Pipes         | Pipe-work       | Pipes - Pipe-work - Asbestos-cement pipe                              | 0   | 40  |
| 69  | PPS007 | Water and Sanitation      | Pipes         | Pipe-work       | Pipes - Pipe-work - Sub-soil drains                                   | 0   | 60  |
| 70  | PPS008 | Water and Sanitation      | Pipes         | Pipe-work       | Pipes - Pipe-work - Valve   | 0   | 20  |
| 71  | PPS009 | Water and Sanitation      | Pipes         | Pipe-work       | Pipes - Pipe-work - Hydrant   | 0   | 20  |
| 72  | PPS010 | Water and Sanitation      | Pipes         | Pipe-work       | Pipes - Pipe-work - Meter   | 0   | 10  |
| 73  | PPS011 | Water and Sanitation      | Pipes         | Pipe-work       | Pipes - Pipe-work - Erf connection - water                            | 0   | 50  |
| 74  | PPS012 | Water and Sanitation      | Pipes         | Pipe-work       | Pipes - Pipe-work - Erf connection - sewer                            | 0   | 50  |
| 75  | PPS013 | Water and Sanitation      | Pipes         | Pipe-work       | Pipes - Pipe-work - Communal Pedestal                                 | 0   | 10  |
| 76  | ELE001 | Electrical Infrastructure | HV Conductors | HV Conductors   | Electrical Infrastructure - HV Conductors - Cable                     | 0   | 50  |
| 77  | ELE002 | Electrical Infrastructure | HV Conductors | HV Conductors   | Electrical Infrastructure - HV Conductors - Pilot Cables              | 0   | 50  |
| 78  | ELE003 | Electrical Infrastructure | HV Conductors | HV Conductors   | Electrical Infrastructure - HV Conductors - HV Overhead Line          | 0   | 50  |
| 79  | ELE004 | Electrical Infrastructure | HV Substation | HV Substation   | Electrical Infrastructure - HV Substation - Transformer               | 0   | 45  |
| 80  | ELE005 | Electrical Infrastructure | HV Substation | HV Substation   | Electrical Infrastructure - HV Substation - VTs (voltage transformer) | 0   | 45  |
| 81  | ELE006 | Electrical Infrastructure | HV Substation | HV Substation   | Electrical Infrastructure - HV Substation - CTs (current transformer) | 0   | 45  |
| 82  | ELE007 | Electrical Infrastructure | HV Substation | HV Substation   | Electrical Infrastructure - HV Substation - AUX Transformer           | 0   | 45  |
| 83  | ELE008 | Electrical Infrastructure | HV Substation | HV Substation   | Electrical Infrastructure - HV Substation - Transformers NEC          | 0   | 45  |
| 84  | ELE009 | Electrical Infrastructure | HV Substation | HV Substation   | Electrical Infrastructure - HV Substation - Panel                     | 0   | 45  |
| 85  | ELE010 | Electrical Infrastructure | HV Substation | HV Substation   | Electrical Infrastructure - HV Substation - HV Switchgear - Breakers  | 0   | 45  |
| 86  | ELE011 | Electrical Infrastructure | HV Substation | HV Substation   | Electrical Infrastructure - HV Substation - HV Switchgear - Isolators | 0   | 45  |
| 87  | ELE012 | Electrical Infrastructure | MV Conductors | MV Conductors   | Electrical Infrastructure - MV Conductors - Cable                     | 0   | 50  |
| 88  | ELE013 | Electrical Infrastructure | MV Conductors | MV Conductors   | Electrical Infrastructure - MV Conductors - Pilot Cables              | 0   | 50  |

| No. | CODE   | CATEGORY                  | CLASS                     | DESCRIPTION                  | CONSOLIDATED/COMBINED DESCRIPTION  | ERV | EUL |
|-----|--------|---------------------------|---------------------------|------------------------------|--|-----|-----|
| 89  | ELE014 | Electrical Infrastructure | Electrical Infrastructure | MV Conductors                | Electrical Infrastructure - MV Conductors - MV Overhead Line                 | 0   | 50  |
| 90  | ELE015 | Electrical Infrastructure | Electrical Infrastructure | MV Substation                | Electrical Infrastructure - MV Substation - Transformer                      | 0   | 45  |
| 91  | ELE016 | Electrical Infrastructure | Electrical Infrastructure | MV Substation                | Electrical Infrastructure - MV Substation - VTs (voltage transformer)        | 0   | 45  |
| 92  | ELE017 | Electrical Infrastructure | Electrical Infrastructure | MV Substation                | Electrical Infrastructure - MV Substation - CTs (current transformer)        | 0   | 45  |
| 93  | ELE018 | Electrical Infrastructure | Electrical Infrastructure | MV Substation                | Electrical Infrastructure - MV Substation - AUX Transformer                  | 0   | 45  |
| 94  | ELE019 | Electrical Infrastructure | Electrical Infrastructure | MV Substation                | Electrical Infrastructure - MV Substation - Breakers                         | 0   | 45  |
| 95  | ELE020 | Electrical Infrastructure | Electrical Infrastructure | MV Substation                | Electrical Infrastructure - MV Substation - MV Switchgear - Isolators        | 0   | 45  |
| 96  | ELE021 | Electrical Infrastructure | Electrical Infrastructure | MV Substation                | Electrical Infrastructure - MV Substation - Panel                            | 0   | 45  |
| 97  | ELE022 | Electrical Infrastructure | Electrical Infrastructure | MV Substation                | Electrical Infrastructure - MV Substation - Ring Main Unit                   | 0   | 45  |
| 98  | ELE023 | Electrical Infrastructure | Electrical Infrastructure | MV Switchgear                | Electrical Infrastructure - MV Switchgear - Breakers                         | 0   | 45  |
| 99  | ELE024 | Electrical Infrastructure | Electrical Infrastructure | MV Switchgear                | Electrical Infrastructure - MV Switchgear - Isolator                         | 0   | 45  |
| 100 | ELE025 | Electrical Infrastructure | Electrical Infrastructure | MV Switchgear                | Electrical Infrastructure - MV Switchgear - Panel                            | 0   | 45  |
| 101 | ELE026 | Electrical Infrastructure | Electrical Infrastructure | MV Transformer               | Electrical Infrastructure - MV Transformer - Mini-Sub                        | 0   | 45  |
| 102 | ELE027 | Electrical Infrastructure | Electrical Infrastructure | MV Transformer               | Electrical Infrastructure - MV Transformer - Pole Transformer                | 0   | 45  |
| 103 | ELE028 | Electrical Infrastructure | Electrical Infrastructure | LV Conductors                | Electrical Infrastructure - LV Conductors - LV Cable                         | 0   | 50  |
| 104 | ELE029 | Electrical Infrastructure | Electrical Infrastructure | LV Conductors                | Electrical Infrastructure - LV Conductors - LV Overhead Lines                | 0   | 50  |
| 105 | ELE030 | Electrical Infrastructure | Electrical Infrastructure | Public Lighting              | Electrical Infrastructure - Public Lighting - Street Light                   | 0   | 45  |
| 106 | ELE031 | Electrical Infrastructure | Electrical Infrastructure | Public Lighting              | Electrical Infrastructure - Public Lighting - High mast                      | 0   | 45  |
| 107 | ELE032 | Electrical Infrastructure | Electrical Infrastructure | Municipal Service Connection | Electrical Infrastructure - Municipal Service Connection - LV Cable          | 0   | 50  |
| 108 | ELE033 | Electrical Infrastructure | Electrical Infrastructure | Municipal Service Connection | Electrical Infrastructure - Municipal Service Connection - LV Overhead Line  | 0   | 50  |
| 109 | ELE034 | Electrical Infrastructure | Electrical Infrastructure | Municipal Service Connection | Electrical Infrastructure - Municipal Service Connection - Electricity Meter | 0   | 20  |
| 110 | BUJ001 | Buildings and Community   | Buildings                 | Building Elements            | Buildings - Building Elements - Air conditioning                             | 0   | 20  |
| 111 | BUJ002 | Buildings and Community   | Buildings                 | Building Elements            | Buildings - Building Elements - Electrical Installation                      | 0   | 30  |
| 112 | BUJ003 | Buildings and Community   | Buildings                 | Building Elements            | Buildings - Building Elements - Finishes                                     | 0   | 10  |
| 113 | BUJ004 | Buildings and Community   | Buildings                 | Building Elements            | Buildings - Building Elements - Fire protection                              | 0   | 20  |
| 114 | BUJ005 | Buildings and Community   | Buildings                 | Building Elements            | Buildings - Building Elements - Fixtures & fittings                          | 0   | 15  |
| 115 | BUJ006 | Buildings and Community   | Buildings                 | Building Elements            | Buildings - Building Elements - Plumbing                                     | 0   | 20  |
| 116 | BUJ007 | Buildings and Community   | Buildings                 | Building Elements            | Buildings - Building Elements - Security system                              | 0   | 20  |
| 117 | BUJ008 | Buildings and Community   | Buildings                 | Building Elements            | Buildings - Building Elements - Lifts  | 0   | 10  |

| No. | CODE   | CATEGORY                       | CLASS                   | DESCRIPTION                                       | CONSOLIDATED COMBINED DESCRIPTION  | ERV | EUL |
|-----|--------|--------------------------------|-------------------------|---|--|-----|-----|
| 118 | BUJ009 | Buildings and Community        | Buildings               | Building Elements - Service Connections (on site) | Buildings - Building Elements - Building structure<br>Vacant Land/Open Spaces - Service Connections (on site) - Sewer connection | 0   | 30  |
| 119 | BUJ010 | Buildings and Community        | Buildings               | Service Connections (on site)                     | Buildings - Service Connections (on site) - Water connection   | 0   | 50  |
| 120 | BUJ011 | Buildings and Community        | Buildings               | Service Connections (on site)                     | Buildings - Service Connections (on site) - Electricity  | 0   | 50  |
| 121 | BUJ012 | Buildings and Community        | Buildings               | Service Connections (on site)                     | Buildings - Service Connections (on site) - VIP Latrine  | 0   | 50  |
| 122 | BUJ013 | Buildings and Community        | Buildings               | Service Connections (on site)                     | Buildings - Service Connections (on site) - Septic tank  | 0   | 5   |
| 123 | BUJ014 | Buildings and Community        | Vacant Land/Open Spaces | External Improvements                             | Vacant Land/Open Spaces - External improvements - Perimeter wall   | 0   | 40  |
| 124 | VAC001 | Buildings and Community        | Vacant Land/Open Spaces | External Improvements                             | Vacant Land/Open Spaces - External improvements - Fence - wire   | 0   | 30  |
| 125 | VAC002 | Buildings and Community        | Vacant Land/Open Spaces | External Improvements                             | Vacant Land/Open Spaces - External improvements - Irrigation   | 0   | 15  |
| 126 | VAC003 | Buildings and Community        | Vacant Land/Open Spaces | External Improvements                             | Vacant Land/Open Spaces - External improvements - Landscaping  | 0   | 30  |
| 127 | VAC004 | Buildings and Community        | Vacant Land/Open Spaces | External Improvements                             | Vacant Land/Open Spaces - External improvements - Lawns  | 0   | 30  |
| 128 | VAC005 | Buildings and Community        | Vacant Land/Open Spaces | External Improvements                             | Vacant Land/Open Spaces - External improvements - Flood lights   | 0   | 10  |
| 129 | VAC006 | Buildings and Community        | Vacant Land/Open Spaces | External Improvements                             | Vacant Land/Open Spaces - External improvements - Light billboards   | 0   | 30  |
| 130 | VAC007 | Buildings and Community        | Vacant Land/Open Spaces | External Improvements                             | Vacant Land/Open Spaces - External improvements - External furniture   | 0   | 20  |
| 131 | VAC008 | Buildings and Community        | Vacant Land/Open Spaces | Sports facilities                                 | Vacant Land/Open Spaces - Sports facilities - Tennis court   | 0   | 15  |
| 132 | VAC009 | Buildings and Community        | Vacant Land/Open Spaces | Sports facilities                                 | Vacant Land/Open Spaces - Sports facilities - Bowling green  | 0   | 20  |
| 133 | VAC010 | Buildings and Community        | Vacant Land/Open Spaces | Sports facilities                                 | Vacant Land/Open Spaces - Sports facilities - Sports field   | 0   | 30  |
| 134 | VAC011 | Buildings and Community        | Vacant Land/Open Spaces | Sports facilities                                 | Vacant Land/Open Spaces - Sports facilities - Swimming pool  | 0   | 20  |
| 135 | VAC012 | Buildings and Community        | Vacant Land/Open Spaces | Sports facilities                                 | Vacant Land/Open Spaces - Sports facilities - Golf course  | 0   | 50  |
| 136 | VAC013 | Buildings and Community        | Vacant Land/Open Spaces | Sports facilities                                 | Vacant Land/Open Spaces - Sports facilities - Stadium  | 0   | 50  |
| 137 | VAC014 | Buildings and Community        | Moveable Assets         | Bins and containers                               | Moveable Assets - Bins and containers - Bulk refuse containers   | 0   | 15  |
| 138 | MOV001 | Furniture and Fittings         | Moveable Assets         | Emergency equipment                               | Moveable Assets - Emergency equipment - Emergency lights   | 0   | 15  |
| 139 | MOV002 | Machinery, Plant and Equipment | Moveable Assets         | Emergency equipment                               | Moveable Assets - Emergency equipment - Fire hoses   | 0   | 15  |
| 140 | MOV003 | Machinery, Plant and Equipment | Moveable Assets         | Emergency equipment                               | Moveable Assets - Emergency equipment - Fire-fighting equipment  | 0   | 15  |
| 141 | MOV004 | Machinery, Plant and Equipment | Moveable Assets         | Furniture and fittings                            | Moveable Assets - Furniture and fittings - Chairs  | 0   | 10  |
| 142 | MOV005 | Furniture and fittings         |                         |   |  |     |     |

| No. | CODE   | CATEGORY                       | CLASS           | DESCRIPTION                       | CONSOLIDATED/COMBINED DESCRIPTION                                     | ERV | EUR |
|-----|--------|--------------------------------|-----------------|-----------------------------------|---|-----|-----|
| 143 | MCV006 | Furniture and fittings         | Moveable Assets | Furniture and fittings            | Moveable Assets - Furniture and fittings - Cabinets and cupboards     | 0   | 10  |
| 144 | MOV007 | Furniture and fittings         | Moveable Assets | Furniture and fittings            | Moveable Assets - Furniture and fittings - Tables and desks           | 0   | 10  |
| 145 | MOV008 | Motor vehicles                 | Moveable Assets | Motor vehicles                    | Moveable Assets - Motor vehicles - Ambulances                         | 10% | 15  |
| 146 | MOV009 | Motor vehicles                 | Moveable Assets | Motor vehicles                    | Moveable Assets - Motor vehicles - Fire Engines                       | 10% | 15  |
| 147 | MOV010 | Motor vehicles                 | Moveable Assets | Motor vehicles                    | Moveable Assets - Motor vehicles - Motor cycles                       | 10% | 15  |
| 148 | MOV011 | Motor vehicles                 | Moveable Assets | Motor vehicles                    | Moveable Assets - Motor vehicles - Ordinary motor vehicles            | 10% | 15  |
| 149 | MOV012 | Motor vehicles                 | Moveable Assets | Motor vehicles                    | Moveable Assets - Motor vehicles - Trucks and light delivery vehicles | 10% | 15  |
| 150 | MOV013 | Motor vehicles                 | Moveable Assets | Motor vehicles                    | Moveable Assets - Motor vehicles - Tipper                             | 10% | 15  |
| 151 | MOV014 | Motor vehicles                 | Moveable Assets | Motor vehicles                    | Moveable Assets - Motor vehicles - Skips                              | 10% | 15  |
| 152 | MOV015 | Motor vehicles                 | Moveable Assets | Motor vehicles                    | Moveable Assets - Motor vehicles - Honey-suckers                      | 10% | 15  |
| 153 | MOV016 | Motor vehicles                 | Moveable Assets | Motor vehicles                    | Moveable Assets - Motor vehicles - Rear-end loader                    | 10% | 15  |
| 154 | MOV017 | Motor vehicles                 | Moveable Assets | Motor vehicles                    | Moveable Assets - Motor vehicles - Truck                              | 10% | 15  |
| 155 | MOV018 | Motor vehicles                 | Moveable Assets | Motor vehicles                    | Moveable Assets - Motor vehicles - Mechanical horses                  | 10% | 15  |
| 156 | MOV019 | Motor vehicles                 | Moveable Assets | Motor vehicles                    | Moveable Assets - Motor vehicles - Tractor-trailers                   | 10% | 15  |
| 157 | MOV020 | Motor vehicles                 | Moveable Assets | Motor vehicles                    | Moveable Assets - Motor vehicles - Bowser                             | 10% | 15  |
| 158 | MOV021 | Office equipment               | Moveable Assets | Office equipment                  | Moveable Assets - Office equipment - Air conditioners                 | 0   | 15  |
| 159 | MOV022 | Office equipment               | Moveable Assets | Office equipment                  | Moveable Assets - Office equipment - Office machines                  | 0   | 15  |
| 160 | MOV023 | Office equipment               | Moveable Assets | Office equipment                  | Moveable Assets - Office equipment - Computer hardware                | 0   | 15  |
| 161 | MOV024 | Machinery, Plant and Equipment | Moveable Assets | Plant and equipment               | Moveable Assets - Plant and equipment - Compressors                   | 0   | 15  |
| 162 | MOV025 | Machinery, Plant and Equipment | Moveable Assets | Plant and equipment               | Moveable Assets - Plant and equipment - Filing equipment              | 0   | 15  |
| 163 | MOV026 | Machinery, Plant and Equipment | Moveable Assets | Plant and equipment               | Moveable Assets - Plant and equipment - Firearms                      | 0   | 15  |
| 164 | MOV027 | Machinery, Plant and Equipment | Moveable Assets | Plant and equipment               | Moveable Assets - Plant and equipment - Graders                       | 0   | 15  |
| 165 | MOV028 | Machinery, Plant and Equipment | Moveable Assets | Plant and equipment               | Moveable Assets - Plant and equipment - Lawn mowers                   | 0   | 15  |
| 166 | MOV029 | Machinery, Plant and Equipment | Moveable Assets | Plant and equipment               | Moveable Assets - Plant and equipment - Lathes                        | 0   | 15  |
| 167 | MOV030 | Machinery, Plant and Equipment | Moveable Assets | Plant and equipment               | Moveable Assets - Plant and equipment - Radio equipment               | 0   | 15  |
| 168 | MOV031 | Machinery, Plant and Equipment | Moveable Assets | Plant and equipment               | Moveable Assets - Plant and equipment - Telecommunications equipment  | 0   | 15  |
| 169 | INT001 | Intangible Assets              | IT              | Intangible Assets - IT - Software | 0   | 3   |     |
| 170 | SW001  | Water and Sanitation           | Sewerage        | Waste Water Treatment             | Sewerage - Bulk pipelines (outfall) - Rising mains                    | 0   | 50  |
| 171 | SW002  | Water and Sanitation           | Sewerage        | Waste Water Treatment             | Sewerage - Bulk pipelines (outfall) - Gravity mains                   | 0   | 50  |
| 172 | SW003  | Water and Sanitation           | Sewerage        | Waste Water Treatment             | Sewerage - Sewerage pump stations - Structure                         | 0   | 55  |

| No. | CODE    | CATEGORY              | CLASS                 | DESCRIPTION           | CONSOLIDATED/COMBINED DESCRIPTION                         | ERV | EUR |
|-----|---------|-----------------------|-----------------------|-----------------------|---|-----|-----|
| 173 | SW004   | Water and Sanitation  | Sewerage              | Waste Water Treatment | Sewerage- Sewerage pump stations - Electrical             | 0   | 40  |
| 174 | SW005   | Water and Sanitation  | Sewerage              | Waste Water Treatment | Sewerage- Sewerage pump stations - Mechanical             | 0   | 40  |
| 175 | SW006   | Water and Sanitation  | Sewerage              | Waste Water Treatment | Sewerage- Sewerage pump stations - Perimeter protection   | 0   | 25  |
| 176 | SW007   | Water and Sanitation  | Sewerage              | Waste Water Treatment | Sewerage- Sewerage pump stations - Metalwork              | 0   | 30  |
| 177 | SW008   | Water and Sanitation  | Sewerage              | Waste Water Treatment | Sewerage- Sewerage pump stations - Sewers/reticulation    | 0   | 60  |
| 178 | SW009   | Water and Sanitation  | Sewerage              | Waste Water Treatment | Sewerage- Waste purification works - Structure            | 0   | 55  |
| 179 | SW010   | Water and Sanitation  | Sewerage              | Waste Water Treatment | Sewerage- Waste purification works - Electrical           | 0   | 40  |
| 180 | SW011   | Water and Sanitation  | Sewerage              | Waste Water Treatment | Sewerage- Waste purification works - Mechanical           | 0   | 40  |
| 181 | SW012   | Water and Sanitation  | Sewerage              | Waste Water Treatment | Sewerage- Waste purification works - Perimeter protection | 0   | 25  |
| 182 | SW013   | Water and Sanitation  | Sewerage              | Waste Water Treatment | Sewerage- Waste purification works - Meters               | 0   | 15  |
| 183 | SW014   | Water and Sanitation  | Sewerage              | Waste Water Treatment | Sewerage- Civil structure - Manholes - Precast Concrete   | 0   | 50  |
| 184 | LAND001 | Land                  | Land                  | Land                  | Land  | 0   | 0   |
| 185 | LAND002 | Landfill Site - Lands                                     | 0   | 0   |